

SAINT AUGUSTINE'S CHURCH
Statement of Income and Expense
For the Year Ending December 31, 2007

	<u>Jan - Dec 07</u>	<u>Jan - Dec 06</u>	<u>\$ Change</u>
<u>Income</u>			
Ordinary Collections	\$38,525.38	\$38,956.06	(\$430.68)
Envelopes	264,893.12	275,176.22	(10,283.10)
Building Fund	27,058.50	33,612.09	(6,553.59)
Stole Fees	1,461.00	2,791.00	(1,330.00)
Rental Income	790.00	1,440.00	(650.00)
Candles	4,808.95	5,565.33	(756.38)
Newspapers	136.00	264.20	(128.20)
Donations	3,122.54	3,759.40	(636.86)
Faith Development Registration	2,670.00	3,715.00	(1,045.00)
Fund Raising Activities	0.00	70.00	(70.00)
Interest Income	7,785.98	3,812.26	3,973.72
Miscellaneous Income	19,035.00	17,514.51	1,520.49
Total Income	<u>\$370,286.47</u>	<u>\$386,676.07</u>	<u>(\$16,389.60)</u>
<u>Expense</u>			
Priests' Salaries	\$43,726.63	\$47,540.03	\$3,813.40
Salaries - Employees	137,357.83	131,723.01	(5,634.82)
Food & Lodging	12,543.94	14,415.23	1,871.29
Church Goods	12,246.09	15,774.41	3,528.32
Subscriptions	5,230.75	4,334.76	(895.99)
Office Expenses	31,913.22	24,184.45	(7,728.77)
Maintenance	23,666.81	49,294.65	25,627.84
Repairs	135,031.32	262,816.67	127,785.35
Construction	0.00	5,522.84	5,522.84
Equipment and Furniture	5,742.18	3,774.61	(1,967.57)
Heat	34,082.58	31,599.37	(2,483.21)
Electricity	14,412.53	14,728.56	316.03
Telephone	5,238.49	4,800.52	(437.97)
Insurance	9,966.88	10,224.31	257.43
Taxes	46,558.55	44,083.69	(2,474.86)
Parish Activities	9,840.76	10,408.78	568.02
Faith Development	5,362.76	3,187.00	(2,175.76)
Miscellaneous Expenses	13.34	700.22	686.88
Interest Expense	595.48	336.20	(259.28)
Bank Charges	2,309.73	2,407.86	98.13
Church Envelopes	5,762.47	6,018.90	256.43
Total Expense	<u>\$541,602.34</u>	<u>\$687,876.07</u>	<u>\$146,273.73</u>
Net Income from Operations	<u>(\$171,315.87)</u>	<u>(\$301,200.00)</u>	<u>(\$129,884.13)</u>
Special Collections			
Special Collections	\$33,027.44	\$39,499.86	(\$6,472.42)
Special Collections Disbursed	33,027.44	39,499.86	6,472.42
Net Special Collections	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Extraordinary Income			
Sale of Mountain Road Property	\$401,090.05	\$0.00	\$425,000.00
Sale of Bass River Property	0.00	18,000.00	(18,000.00)
Bequests	2,000.00	125,000.00	(123,000.00)
Total Extraordinary Income	<u>\$403,090.05</u>	<u>\$143,000.00</u>	<u>\$284,000.00</u>
Net Income	<u><u>\$231,774.18</u></u>	<u><u>(\$158,200.00)</u></u>	<u><u>\$389,974.18</u></u>
<u>Bank Balance at December 31, 2007:</u>	\$32,430.54	\$47,393.44	(\$14,962.90)
<u>Investments – December 31, 2007:</u>	\$187,084.88	\$0.00	\$187,084.88

SAINT AUGUSTINE'S CHURCH
2007 FINANCIAL REPORT

Total ordinary income for 2007 decreased just over \$16,000 over 2006 levels, or 4.2%, while expenses increased by just over \$146,000, or 21.3%. It is important to note that in the category of Ordinary Collections, Regular Collections and Building Fund, our regular sources of income, revenues were down \$17,000 from 2006.

It is also important to note that, for the past two years, expenses have exceeded revenues, resulting in a loss from ordinary operations. It is important to the existence of St. Augustine's that our regular revenues generally exceed our daily operating expenses. Extraordinary revenue items are discussed at the end of this report.

INCOME

Ordinary Collections - \$38,525.38 - This amount represents loose monies donated each weekend, either coin or cash. Parishioners are reminded that only contributions made by way of the parish envelope contribution system or by way of pre-authorized payments are tax deductible. This figure remained virtually unchanged from 2006.

Envelopes - \$264,893.12 – These are the donations from those parishioners who use the parish envelope contribution system each week. As has been indicated in financial reports of previous years, it is imperative that St. Augustine's establish other fundraising strategies so that we will not have to rely on envelope contributions as our major source of revenue. This is especially true since St. Augustine's only remaining saleable asset – the property on Mountain Road – has been sold. The generous and continued support of ALL parishioners is needed in order to remain a viable parish community in the coming years.

The breakdown of envelope contributions is below.

	<u>2007</u>	<u>2006</u>	<u>\$ Variance</u>
Regular Envelopes	\$219,368.93	\$230,212.72	(\$10,843.79)
New Year's Day	3,763.00	2,918.00	845.00
Christmas Offering	11,433.19	10,406.00	1,027.19
Easter Offering	3,654.00	4,619.00	(965.00)
Pre-Authorized Payments	26,674.00	27,020.50	(346.50)
	<u>\$264,893.12</u>	<u>\$275,176.22</u>	<u>(\$10,283.10)</u>

Building Fund - \$27,058.50 – A total of \$22,123.00 was donated through Building Fund envelopes (a decrease of 16.9% from 2006); as well as \$1,840.00 donated by way of pre-authorized payments and \$525.00 in Building Fund Memorial Donations. In addition, \$2,570.50 was also donated to the Building Fund through the use of Lenten Folders.

Stole Fees - \$1,461.00 - This is comprised of the parish's portion of the \$10.00 stipend paid for masses. In 2007, as in previous years, \$7.00 was paid to the priest and \$3.00 was paid to the parish. By Canon Law, a priest may only accept one mass stipend per day, so when a priest celebrates more than one mass per day, the stipend for that mass is credited to the church in which the mass was celebrated. In the case of a replacement priest, the total amount of \$10.00 is paid to the replacement priest. This figure also includes the parish's share of stipends for weddings and funerals, which can vary greatly from year to year depending on the number celebrated.

Rental Income - \$790.00 – This includes nominal amounts paid by various community groups that use the basement of St. Augustine's Villa for meeting space.

Candles - \$4,808.95 - This is the revenue received from the candle stand in the church, and has decreased 13.6% from 2006.

Newspapers - \$136.00 - This covers donations received for the sale of The New Freeman.

Donations – \$3,122.54 – This is comprised of donations contributed through the United Way of \$306.54; for flowers for the church during the Christmas and Easter seasons of \$2,055.00, and miscellaneous donations of \$761.00.

Faith Development Registration - \$2,670.00 – These are the proceeds for registration fees for Faith Development, which in 2007 amounted to \$20.00 per child or \$30 per family.

Interest - \$7,785.98 - This is interest received on the balances in the Operating Account and on the funds invested with the diocese. \$7,046.02 of this figure is the interest earned by investing the balance of the funds from the sale of the Mountain Road property.

Miscellaneous Income - \$19,035.00 – This figure includes the management fee paid to St. Augustine's by St. Augustine's Housing for shared services for \$4,765.00, cost recovery from the Ray of Hope Kitchen of \$5,000.00, marriage preparation registration of \$60.00, and St. Augustine's 25% share (\$9,210.00) of money donated in 2006 for the Diocesan Financial Campaign. Each year in June until the completion of the five year campaign, St. Augustine's will receive 25% of the money donated to the Diocesan Financial Campaign during the previous year.

EXPENSES

St. Michael's and St. Lawrence O'Toole bear expenses which are attributed solely to their particular churches, and reimburse St. Augustine's for common costs such as salaries for priests and employees and other expenses such as office supplies, paper, envelopes, telephone and other common costs (For 2007, the percentages were St. Michael's – 17.46%, and St. Lawrence O'Toole – 8.99%). These percentages are calculated by the diocese on a yearly basis based on loose and envelope collections from the previous year. These reimbursements are included in the expense figures below. For 2008, the percentages for the common costs have been calculated as St. Michael's – 19% and St. Lawrence O'Toole – 10%. Please note that the HST rebate – 50% of the HST the church pays – is used to reduce the amount of the expense rather than be treated as an income item. **It is important to note that the expenses borne by St. Augustine's will increase or decrease – regardless of the level of actual expenses – as these percentages reimbursed by St. Michael's and St. Lawrence O'Toole fluctuate from year to year. In the past few years, they have decreased, meaning that St. Augustine's bears a greater share of those expenses.**

Salary: Priests - \$43,726.63 - This includes St. Augustine's portion of net salary, payroll taxes, benefit and travel costs for Fr. Phil and Fr. Denis from January to July 2007, and Fr. Yvon and Fr. Berny from August to December 2007. Also included is the cost of \$713.47 for replacement priests when necessary.

Salaries: Employees - \$137,357.83 - This includes St. Augustine's portion of salary, payroll taxes, and benefits for parish office staff, including Business Manager Paul Meunier-Collins, Secretary/Receptionist Susan Meunier, part-time Secretarial Support Denise Arseneau, Faith Development Coordinator Pierrette LeBlanc-Robichaud, and caretaker Greg Malcolm.

Food and Lodging - \$12,543.94 - This is St. Augustine's portion of the allowances for food, housing and utilities approved by the diocese for Fr. Phil and Fr. Denis from January to July 2007, and Fr. Yvon and Fr. Berny from August to December 2007.

Church Goods - \$12,246.09 - Church goods includes all items purchased for our liturgies, as follows: hosts - \$899.71, wine - \$1,412.94, candles - \$2,389.33, environment - \$2,013.82, music ministry - \$4,331.42, liturgical vessels - \$185.42, and miscellaneous church items such as candle oil, palm, charcoal, and church linens - \$1,013.45. Music ministry expenses increased \$2,613.05 over 2006. In 2007, it was agreed that a stipend should be paid to the person who coordinates the music for all our liturgies at St. Augustine's. This accounts for \$1,500.00 of the increase in Music Ministry expenses. As well, the sound system was calibrated - \$128.40, and we purchased a dampchaser dehumidifier/humidifier which was installed in the piano to prevent damage caused by the changing humidity levels in the church - \$465.45.

Subscriptions - \$5,230.75 - This includes \$1,008.87 for various liturgical magazines and periodicals, \$588.95 for the weekly pamphlet for children "Explaining God's Word"; \$1,440.66 for pastoral materials, \$350.96 for Advent and Lenten folders; \$1,073.56 in net cost (including reimbursement) for church calendars, \$80.00 in net cost (including reimbursement) for St. Joseph's Missals, and \$687.75 for the diocesan newsletter "Connections". Donations for "The New Freeman" are reflected in the "Newspaper" income above.

Office Expenses - \$31,913.22 – These expenses include mass cards - \$271.23, office supplies - \$1,259.74, photocopies - \$15,953.48, bulletins - \$9,755.68, paper and envelopes - \$195.15, cable and internet services for both the parish office and Fr. Yvon's residence - \$1,629.27; computer software - \$675.94; computer supplies - \$197.77, postage - \$457.32, the hosting of our web site - \$442.90, printing of cheques - \$582.89, maintenance agreement on the fax machine - \$221.42, and other office expenses - \$270.43. Printing our bulletins in color has certainly proven to be more expensive, and that was to be somewhat expected, but with more events taking place in the parish unit and in the community that need to be advertised, the more difficult it becomes to 'cut the bulletin down to size'. Our regular bulletin is at least five pages – two legal sized pages printed back to back and a center page – less so in the summer, and larger during Christmas and Easter. In addition, there are a great number of hand-outs required for the family faith sessions. This is offset by what we now don't have to spend in textbooks for the faith development program.

Maintenance - \$23,666.81 – This figure includes alarm monitoring and maintenance for the church, the parish office and Fr. Yvon's residence - \$1,351.74, backflow prevention - \$215.41, computer maintenance - \$1,332.12, dry cleaning - \$209.98, elevator maintenance agreement - \$3,518.64, fire extinguisher maintenance - \$476.47, garbage removal - \$1,811.24, maintenance on the heating systems in the church and the parish office - \$1,924.75, cleaning of the parish office - \$1,068.97, mats for the church and parish office - \$1,666.82, spring water for the parish office - \$373.80, drain maintenance in the church kitchen - \$363.80, refinishing the floor of the church basement - \$695.50, lawn maintenance - \$724.37, snow removal - \$4,583.19 (which is up almost \$2,000 over 2006 figures), and maintenance supplies - \$3,050.01.

Repairs - \$135,031.32 – Building repairs are detailed below. In addition, we incurred equipment repairs of \$835.54 and miscellaneous building repairs of \$1,751.06.

Draperies for church basement	\$11,998.32	Parish office siding/window replacement	4,633.42
Church roof repair	6,121.19	Radiator acid-wash and cleaning	1,819.00
Repair basement bulkhead	2,078.47	Repair radiator cover – water leak	74.90
Church step repair	20,865.00	Folding doors in church basement	20,589.14
Drain tiles –south side of church	57,250.57	Consultant fees – church lighting	2,977.27
Rad cover – front entrance	611.79	Patching – Union Centre parking lot	1,498.00
Inside repair of windowsills	149.80	Excavate for second parking lot entrance	943.25
Kitchen garbage shed assembly	288.90	Basement fill station	545.70

Equipment and Furniture - \$5,742.18 – This figure includes the purchase of office furniture - \$93.65, computer equipment - \$3,763.83, and other various items: half the cost for new tables for the church basement - \$1,097.05, net cost for new televisions for the church basement and parish office meeting room for presentations - \$424.92, and an audio-visual stand for the church basement - \$362.73. The increase in computer equipment is due to the fact that in 2007, our original computer server – which holds all our files and links the computer network together – had to be replaced.

Heat - \$34,082.58 and Electricity - \$14,412.53 - These are the costs for electricity and heat for the church, parish office, and the basement of St. Augustine's Villa, which is used for church purposes.

Telephone - \$5,238.49 - This includes telephone and applicable long distance charges for the church and the parish office, the telephone answering service, caretaker Greg Malcolm, and Fr. Phil and Fr. Denis from January to July 2007, and Fr. Yvon and Fr. Berry from August to December 2007.

Insurance - \$9,966.88 - This is the cost for insurance on the church and rectory, including public liability. In order to decrease insurance costs, all church properties in the diocese are covered by a blanket insurance policy. Included in this figure is a rebate for 2006 of \$151.52.

Taxes - \$46,558.55 - This includes property taxes on the Mountain Road property until it was sold in February 2007 - \$599.74, the property tax on the basement of St. Augustine's Villa of \$2,922.81, which is the responsibility of St. Augustine's, and the annual tax (called the cathedraticum) paid to the diocese as our cost of the services which the diocese provides to all parishes. The cathedraticum amounted to \$40,979.28 in 2007. The total figure also includes water and sewer taxes for the church and parish office of \$2,056.72.

Parish Activities - \$9,840.76 – This is comprised of lunch and supper meetings - \$320.99, social activities and hosting social events, for example, receptions for the Easter Vigil, First Eucharist, Confirmation, the annual Fun Fair, and other events - \$3,601.99, youth activities - \$127.34, St. Augustine's portion of donations the annual Mayors' Prayer Breakfast – \$88.26, and volunteer recognition - \$457.19. The parish also incurred R.C.I.A. expenses of \$27.21, \$2,923.16 in expenses in sending staff and parishioners to various formation opportunities, and miscellaneous parish activities of \$2,294.62.

Faith Development – \$5,362.76 – This figure includes group and family session expenses - \$719.26, catechist training expenses - \$1,116.68, the cost of textbooks and manuals - \$2,270.77, faith development supplies - \$305.33, sacramental preparation materials - \$710.10, and miscellaneous faith development expenses of \$240.62. The revision of catechetical programs is under the control of the Canadian Conference of Catholic Bishops and, when programs are revised, new materials must be purchased.

Miscellaneous - \$13.34 – This represents the annual dues for the Moncton Area Council of Churches.

Interest Expense - \$595.48 – This is the accumulated interest on the \$60,000 loan from the diocese, which was paid in February 2007.

Bank Charges - \$2,309.73 – This is the total of bank charges for the year.

Church Envelopes - \$5,762.47 – This is the cost of operating the parish envelope contribution system. In order to try to reduce these costs, the envelopes of parishioners are cancelled if they have not been used in six months. Cancelled envelopes may be reinstated at any time by contacting the parish office.

Special Collections - \$33,027.44 - These monies are collected for various purposes and then distributed as follows:

Share Lent	\$2,905.00	Needy at Christmas	3,332.50
Good Friday	3,069.28	Needy Pre-Authorized Payments	550.00
Pope's Pastoral Works	1,240.50	Nicholas Ford – Tanzania	3,880.62
Needs of the Canadian Church	1,261.00	Ray of Hope Kitchen	6,563.00
Evangelization of the Peoples	891.00	Save A Family Plan	421.50
2008 Eucharistic Congress	256.04	St. Lawrence O'Toole PAP *	416.00
All Souls	1,326.00	St. Michael's PAP *	1,040.00
South-Asian Flooding	110.00	St. Vincent de Paul	5,765.00

* PAP = Pre-Authorized Payments

Special Collections Disbursed - \$33,027.44 – This represents the amount received from special collections which is forwarded to the applicable organizations.

EXTRAORDINARY REVENUE

In February 2007, the property on Mountain Road bordering Kingswood Park which was owned by St. Augustine's was sold at a purchase price of \$425,000.00. This amount was decreased by real estate and legal fees of \$23,909.95. Also included in the 2007 figure is a \$2,000 bequest. Included in the 2006 figure is a \$125,000 bequest and the \$18,000 realized from the sale of Camp Willardale..

The balance of the funds from the sale of the Mountain Road property, after real estate and legal fees were paid, was \$338,334.88, and those funds were invested with the diocese. Some of these funds have been used to finance repairs during 2007. The current balance of the funds invested is \$187,084.88.